



14TH OCT 2025

Dear Sirs,

QUOTATION NO: Q/PB/163/2025.

You are invited to submit your quotation for carrying out the following works.

Tree Cutting and Take away tree branches/leaf at CAK Premises, Katunayake.

1. Please ensure that the **e-mail as subject** is clearly entered **Q/PB/163/2025- Tree Cutting and Take away tree branches/leaf at CAK Premises, Katunayake**. For easy identification of your quote. The quotation must be submitted by an email to ulpropbids@srilankan.com not later than **10:00 hrs on 28/10/2025**. [Refer clause 08 of instructions to bidders for clarifications.]
2. Any quotation received after the quotation closing time and date will not be considered. Please note that your quotation shall remain, depend on the job.
3. All quotations should be prepared in accordance with written instructions, the specifications, drawings or samples of SriLankan Airlines Limited.
4. Any failure to comply with written instructions, the specifications, drawings or samples of SriLankan Airlines may result in the quotation being rejected.
5. Any inquiry regarding inspection of worksite or the specifications of the work could be referred to Telephone **No. 074 444 2883 Mr. Sumith Appuhamy** Further instructions to be followed are available with this letter as instructions to bidders.
6. SriLankan Airlines Limited shall not be bound to accept whole, the lowest or any quotations. SriLankan Airlines also reserved the right to accept any quotation in part if it so desires.

Yours faithfully,

SRILANKAN AIRLINES LIMITE
Sumith Appuhamy
Facilities Manager (Mechanical)



INSTRUCTIONS TO BIDDERS

01. The contractor bidding shall be satisfied with the information provided in the BOQ and drawings provided. If required contractor could visit the site and inspect the work to be done. Also if required could send an e-mail and obtain any missing information.
02. The contractor shall quote, meeting specifications with the intension of delivering a quality job. For any extra work items (outside items specified in BOQ) approval of rates shall be obtained in writing prior to commencement of extra works. Failing same adjustments to rates will be done without consultation.
03. Since SriLankan premises is a security restricted area you may have to be ready with Police reports, Gramasevaka reports certified by AGA and two photographs to obtain entry passes for workman and drivers when submitting quotations for the job.
04. The equipment, fittings and fixtures supplied shall have minimum one year warranty unless otherwise specifically stated in the BOQ which will overrule.
05. Retention amount will be 2.5% of certified bill value for jobs up to 1.0 million and 5% for above 1.0 million. Retention period is six months. (50% of foreign component paid directly to third parties will be considered in calculating retention sum)
06. Duty free facility is available for items (excluding items restricted by the BOI) required to accomplish the project. Please do not quote SSCL, VAT & PAL for foreign component, if consignee in CUSDEC is SriLankan Airlines Limited.
07. The contractor shall make every endeavour to keep the working premises clean and tidy. Within two weeks after practical completion, debris and balance material shall be removed from the site. Any materials or saleable debris belongs to SriLankan Airlines Ltd shall be transferred to the SriLankan dumping yard. Please built in the above said cleaning, clearing and transfer cost to the BOQ if not specifically requested. In the event failure to remove balance material and debris within two weeks after completion of works cost of removal and penalty will be charged.
08. Please note that you could submit the offers on or before quotation closing time and date by email to secure email address ulpropbids@srilankan.com.
09. Time for completion period is **2 months** amount of Liquidated damages 0.05% of contract value per day.

BILL OF QUANTITIES

TYPE OF WORK : Tree Cutting and Take away tree branches/leaf

QUOTATION NO :Q/PB/163/2025

LOCATION : CAK Premises, Katunayake.

ITEM	QTY	UNIT	DESCRIPTION	RATE	AMOUNT
01	Item		Trim and cut the following locations trees as per site requirement. They can be trimmed during weekends. All the parts of tree branches, leaf and parts shall be cleaned and take away from the site. (1) Transport area – 01 tree. (2) P&E Oil plant – 01 tree. (3) Flight Operation – 05 trees. (4) Ramp Yard – 02 trees. (5) Ramp Washing Bay – 02 trees. (6) Inflight Canteen – 01 trees. (7) Flight Operation training – 01 trees. (8) Uniform Stores – 02 trees. (9) Carpark – 01 tree. (10) Airline Center – 02 trees. (11) Main Canteen – 02 trees. (12) 747 Hangar - 05 trees. Note: Site Inspection can be done only on 23rd October from 10.00am to 11.00am. SUB TOTAL : SSCL : VAT: TOTAL: NAME OF THE COMPANY: SIGNATURE: DATE: The successful bidder and his employees will be required to submit the following documents in order to obtain passes to enter SriLankan Airlines Premises.		

ITEM	QTY	UNIT	DESCRIPTION	RATE	AMOUNT
			* Police Clearance Certificate. * Gramasevaka Certificate. * National Identity Card. * Recently taken Passport size Photograph. * Certified by Gramasevaka. * Stamp size photograph		